

Sevenside Festival

STANDING ORDERS

The annual Sevenside Festival will plan to become a Registered Charity, in due course.. In the meantime the Festival will operate under the rules and guidance of the Charities Commission, on the basis of it being a non-profit making activity for the whole community to take part in.

Until such time as the Charity is formed, the Festival will be an independent function, arranged by voluntary partners, who by their contribution will be listed as contributors or 'committee'. They will appoint a Festival Director to coordinate the next year's event.

All local groups/churches/schools and businesses will be encouraged to take part in the event, and to contribute ideas for the development of the event. The Festival Director will make decisions, informed by the views of the contributors, and will report to the parish council and village hall committee periodically in the interests of openness.

Funding of the Festival will be by sponsorship or donation. All such monies are payable to the Treasurer, who will deposit funds received with a high street bank. Spending from the account will be by approval of the committee.

When the Festival is profitable, a reserve will be held for future event set-up costs, and the balance made available for grant funding to support events in the parish. Decisions on the reserve and grant allocations will be made at the Agm each year, by the majority of those present.

The Festival Director shall be responsible for the conduct of the Festival, and shall have discretion to deal with matters as s/he sees fit.

The Festival, and the operation of premises used, will be covered by the following Policies:-

Equalities & Diversity Policy

Safeguarding Policy

Financial Controls Policy

These policies are derived from those of the Parish Council and/or the Village Hall Trust, and will be adopted at each Agm for the coming year. Additional policies will be adopted as required.